



9787113130176 (textbook) basic computer(Chinese Edition)

By TONG LONG ZHENG DENG ZHU BIAN

paperback. Book Condition: New. Ship out in 2 business day, And Fast shipping, Free Tracking number will be provided after the shipment. Paperback. Pub Date :2011-08-01 Pages: 316 Publisher: China Railway Press title: (textbook) University Computer Basic Original Price: 32.00 yuan Author: Tong Lung is editor of Press: China Railway Press Publication Date: 2011-8-1 ISBN: 9787113130176 Words: 495.000 yards: 316 Edition: 1 Binding: Paperback: 16 Weight: Editor's Choice SUMMARY The book is based on the Ministry of Education basic computer courses teaching Steering Committee formulated the University basic computer teaching development strategy research report basic computer course teaching the basic requirements of a description is written as a guide. combined with the current computer technology development and student computer application level of status quo computer basics and application materials. The book content organizations and arrangements in accordance with the task-driven method. students learning by example can quickly master the basics. the basic operating skills. and a variety of typical use of the software. The main contents of this book include: Computer and Information Technology. the Windows operating system. computer network technology. Word2003 word processing. Excel 2003 spreadsheet. PowerPoint 2003 presentation. PhotoshopCS4 image processing / web design and production. a common tool software...



READ ONLINE
[5.58 MB]

Reviews

This ebook may be worth purchasing. it absolutely was writtern extremely completely and useful. You will not truly feel monotony at whenever you want of your respective time (that's what catalogs are for relating to when you ask me).

-- **Idella Halvorson**

The book is simple in read safer to comprehend. It is writter in straightforward words and phrases instead of confusing. You wont truly feel monotony at anytime of your time (that's what catalogues are for concerning in the event you request me).

-- **Brannon Koch**